

Our Bulletin is the primary method of communication with affiliates by the board of GCA. It contains both administrative and operative information for club secretaries allowing members to remain connected.

***'It would be appreciated if you could please ensure that the GCA Bulletin is shared with your entire committee and all club members.'***

## GCA Forms – Updated

Several GCA forms have been updated for 2025. They have been sent to all affiliates and are also available on the website. Please download the latest forms for your 2024/25 submissions and **ensure a black pen is used** when completing these forms.

These include: **Form A** - Application for Affiliation; **Form 1** - Re-Affiliation Tax Invoice; **Form 2** - Insurance Renewal; **Form 3** - *Our Gardens* Subscription Form; **Form 8** - *Our Gardens* Personal Subscription; **Form 12a** - GCA Beautiful Gardens of Australia Calendar Order Information.

## New Additions to the GCA Website

Important documents have been added to the GCA website:

- GCA Annual Report 2024
- Minutes of GCA AGM 2024
- GCA Biennial Convention Information 2025
- GCA Privacy Policy

## Diary Dates

Don't forget to submit your Diary Dates for 2025 to be featured in *Our Gardens* magazine, as well as on the GCA website and Facebook page.

To be included in *Our Gardens* please send to [wendywhitham617@gmail.com](mailto:wendywhitham617@gmail.com) or GCA Promotions & Events Director [promotions.events@gardenclubs.org.au](mailto:promotions.events@gardenclubs.org.au) to be added to the GCA Website please send to Director of Communications [communications@gardenclubs.org.au](mailto:communications@gardenclubs.org.au)

## GCA Insurance

The next Insurance Renewal 2025/2026 (Form 2) has been posted on the GCA website and sent out to affiliated clubs in September. It asks you to declare the maximum number of members that you have had since last February and can be sent any time before the 19 February 2025 deadline. Your numbers are used to negotiate with the insurance brokers and Lloyds in London to secure the best deal.

## Open to the Public

Having a stall at an event organised by another organisation or running an open day at your meeting place, a shopping centre or local park etc are insured for \$20 million by your GCA Public Liability policy. Not only if a member of the public is hurt in an incident but also if they are affected by a plant or other product you sell. Only if more than 1,000 people are attending do you need to inform us. **So spread the joy of gardening and get extra members.**

## GCA AWARDS 2025

This is early but now is the time that you should be starting to think about who, in your club, might be a suitable person to nominate for one of the GCA prestigious Awards for next year.

The process is as follows:

- Decide upon a person and find out about their achievements.
- On the GCA website: <https://gardenclubs.org.au>, select 'GCA Awards' from the MENU and the 'Nomination Form' and 'Award Guidelines' can be downloaded and/or printed directly from that page. Follow the instructions.
- Send completed forms, before 'due by' date, to Maureen Lucas, Director of Awards, [awards@gardenclubs.org.au](mailto:awards@gardenclubs.org.au)

## GCA 75<sup>th</sup> Anniversary 2025

In 2025, GCA will be celebrating its 75th anniversary! We would greatly appreciate any information, photos, or other materials you could share for inclusion in a special Celebration Booklet. Please send any contributions to: [secretary@gardenclubs.org.au](mailto:secretary@gardenclubs.org.au)

## GCA 30<sup>th</sup> Biennial Convention 2025

*'Gardens for People, Pleasure and Prosperity'*

The upcoming GCA Convention will be held in Albury, NSW from 13 to 17 October 2025.

Further information is available at: [Convention - Garden Clubs of Australia](#), where you can also register your Interest.

## GCA Calendar Photocomp 2025

Submissions for the 2026 Calendar are now open! After the success of the redesigned 2025 Calendar produced in-house by the GCA, we're excited to see your entries for the upcoming edition. Please note the new submission deadline is April 30, 2025. Entry forms and details are available on the GCA website under [Calendar submissions - Garden Clubs of Australia](#)

## GCA Photocomp Winners 2024

Congratulations to all the winners and those who received highly commended placements! You should have received your prize money and sponsor packages, and all photos are now available to view on the GCA website. [2024 Photo Competition - Garden Clubs of Australia](#)

## Locate a Club

We have been working on improving the accuracy & ease of using our online [Locate a Club](#), particularly NSW & ACT. This has meant auditing some Clubs' actual geographic location so they can be found in the correct online Menu Table. NB this location does not always correspond to the location of your Zone Coordinator. We want people looking for a club in their local area, to find one by looking in their local area. We are also building a map to assist in determining which Menu Table they should look in online.

Please check that your Club's information is displayed correctly & submit a Form 4 if not so.

Next GCA Bulletin will be 17 February 2025.

*'Friendship through Gardens'*

Paul Sheaffe - Director of Communications  
GCA Communications 18.11.2024

